

**First Baptist Church of Annapolis  
Annual Ministry Report for YR 2024  
Rev. Dr. Mark A. Wainwright, Senior Pastor**

**Name of Organization:** Office of the Church Clerk    **Chairperson:** Jalen Williams

**Purpose:** Manage the business office, while keeping Pastor and leadership up to date on details pertaining to the day-to-day operations of the church.

**Membership:** Bro. Jalen Williams, Church Clerk, Sis. Cecile Jackson, Asst. Church Clerk

**Completed projects and accomplishments:**

- Annual Business Meeting
- Weekly crafted the information email and Order of Service Bulletin
- Member of the Pulpit Committee
- Inaugural Events of Rev. Dr. Mark A. Wainwright

**Incomplete/Ongoing Projects:**

**Comments:**

**Respectfully submitted,** Bro. Jalen Williams